



## **The John Pratt Award**

### **Guidance Notes**

#### **Background**

John Pratt was a much loved and respected member and President of Friends of York Hospitals (FOYH). He had been involved with FOYH for many years and his death in June 2018 was sorely felt by a great many people in the organisation, not only within FOYH but within York Teaching Hospitals Trust. John was always well informed and his experience and knowledge was invaluable to the Trustees. He was generous not only with his time but with his sense of duty and commitment which the Trustees will carry on to the best of their ability. In order to keep John's values at the forefront of FOYH the Trustees agreed to instigate a John Pratt Award for exceptional service/volunteering.

#### **Nomination process**

- Any person can nominate an FOYH volunteer for the award at any time
- The person nominated must give consent to the nomination
- Nominations to be submitted on the John Pratt Award nomination form
- The Board of Trustees will consider the nomination at the next appropriate Board of Trustees meeting
- The nominator and nominee will be informed of the decision of the Board of Trustees

#### **Criteria**

The nominee

- must have shown a commitment of at least 5 years to FOYH
- must have been unstinting in supporting other colleagues and activities of FOYH

Examples of relevant contributions may include exceptional work with patients and/or staff, instigating and running fundraising initiatives or providing cover for colleagues who are on

holiday or ill. This list is not exhaustive but gives a flavour of what the Trustees are looking for before making an award.

## **Selection**

The Board of Trustees will consider the nomination against the criteria listed above at the next appropriate Board of Trustees meeting and their decision is final.

If the nomination is approved the award will normally be presented at the next Annual General Meeting. The recipient will be invited to ask family and friends to attend. If the recipient is unable to attend the A.G.M. a suitable date and venue will be agreed for the presentation and again friends and family will be invited.

The John Pratt Silver Bowl will be appropriately engraved with the name and date of the award.

7 June 2020